

Arkansas Broker-dealer and Agent Registration Requirements

I. Broker-dealer Registration Requirements

[Ark. Code Ann. § 23-42-304 and Rule 302.01]

1. Submit a completed Form BD to the CRD along with the initial firm registration fee of \$300.00.
2. Submit the following to the Commissioner:
 - a. Proof of bonding coverage as prescribed by FINRA.
 - b. Financial Statements. Applicants that have been in existence for twelve months or more shall submit audited financial statements. Applicants in existence less than twelve months that do not have an audited financial statement may submit an unaudited balance sheet certified as correct by the president, CFO, or similar executive officer. All financial statements shall be prepared in accordance with GAAP. Audited financial statements shall be prepared by an independent CPA in accordance with GAAS.
 - c. Independent Contractor Acknowledgement Form.
 - d. Each registered broker-dealer shall have at least one registered agent in Arkansas.
 - e. An agent of the broker-dealer that is appointed to carry out the supervisory responsibilities as required by Ark. Code Ann. § 23-42-301(f)(2)(B) shall be registered in Arkansas.
 - f. Registration of branch office if one is located within this state. Ark. Code Ann. § 23-42-102 (17)(A)-(C)

II. Broker-Dealer Agent Registration

[Rule 302.01(2)(A)-(D)]

1. Submit a completed U-4 to the CRD along with the initial agent registration fee of \$75.00.
2. No documents are required to be filed directly with the Commissioner, however the Commissioner may request additional information.
3. Pass the appropriate exam as required by Rule 302.01 (c)-(1-6).

III. Registration Renewal Requirements for Broker-dealers and their Agents

[Rule 302.01(b)(3)and(4)]

Renewal registration of all broker-dealers and their agents are handled through the CRD system. Renewal fees, \$300.00 for a broker-dealer and \$75.00 for each agent, are paid through the CRD account of the broker-dealer. No filings are made with the Arkansas Securities Department in conjunction with the renewal process unless a specific request for information is made.

IV. Post-Registration Requirements for Broker-dealers and their Agents

[Rule 302.01 (e)]

Registered broker-dealers and agents shall file amendments to Form BD and Form U4 with the CRD in the manner required by the forms and the CRD.

Financial Requirements - The Department no longer requires the annual filing of audited financial statements.